
BODDEN CORPORATE SERVICES LTD

INCORPORATION OF **EXEMPT** OR **ORDINARY NON-RESIDENT** COMPANY QUESTIONNAIRE

WE hereby instruct Bodden Corporate Services Ltd ('BCSL') to incorporate a Cayman Islands Company in accordance with the following details:

1. Full name of customer:

Nationality:

Passport / Drivers Lic:

2. Street address (home):

P O Box: City: State:

Postcode: Country:

Contact numbers: Tel: Mobile: Telefax:

Email:

3. Occupation:

Name of employer:

Street address (work):

P O Box: City: State:

Postcode: Country:

Contact numbers: Tel: Mobile: Telefax:

Email:

If the telefax number is a non-confidential line is a telephone call required prior to faxing any documents: **YES / NO**

4. Unless otherwise specified the mailing address for all correspondence will be the HOME address in Q2. If correspondent MAILING address is different from Q2 above please state:

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5. Hold mail service: **YES / NO**
Should BCSL provide hold mail services for the company our fees for this service will be introduced at US\$1,200 per company per year (pro-rated from the date of incorporation). BCSL will be authorised to automatically open all mail (including any banking correspondence) received on behalf of the company for inspection purposes (the contents of which shall be treated in a strictly confidential manner subject to the Laws of the Cayman Islands) and at the end of every month, all mail received on behalf of the company will be forwarded to the client at an address so stipulated, the cost of which will be passed to the client.

6. Type of company required: **EXEMPT**
ORDINARY NON-RESIDENT (*Delete where not applicable*)

BCSL is UNable to incorporate companies or provide the registered office of companies which have the ability to issue bearer shares.

7. Do you wish a corporate seal to be ordered for the company? **YES / NO**
 If yes, provide contact name and address of the Director / Officer who will maintain the seal:

Name:

Position: (eg Director, Treasurer, other Officer)

Address:

8. Purpose for which the company is being formed:

9. Name of company. Please provide three choices in order of preference.

- 1.
- 2.
- 3.

10. Authorised capital: **CI\$42,000** or equivalent **US\$50,000**

Unless instructed otherwise the company will be incorporated with a share capital as stated above. This figure is the maximum share capital allowed for the minimum Government registration fee payable upon incorporation. Should a larger share capital be required, please state the requirement below noting that the Government registration fee will vary accordingly (see attached Fee Schedule).

11. Authorised capital: CI\$ / US\$

12. Par value of each share: CI\$ / US\$ Usually \$1.00 each

13. Number of shares to be issued on incorporation:

14. Details of SHAREHOLDERS:

Name	Address	Nationality	Shares held

15. Details of DIRECTORS:

Name	Address	Nationality	Occupation

16. For Cayman Island Property Holding clients who require Nominee Services, BCSL can provide Nominee Directorships and Nominee Shareholdings as follows: US\$700 - Provision of Nominee Director (one Corporate Director) per annum / US\$800 - Provision of Nominee Shareholder per annum. Please let us know if you require further information regarding Nominee Services.

17. Names, address and occupation of the following OFFICERS:

a) Chairman (must be a Director)
Name, address & occupation

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b) President or Managing Director (must be a Director)
Name, address & occupation

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c) Secretary (need not be a Director)
Name, address & occupation

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d) Any other officer(s) required: (Assistant Secretary, Treasurer, Accountant etc)
Name, address & occupation

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We recommend that you appoint BCSL either as Secretary or Assistant Secretary of the company. This will enable us to sign & seal any copy document as a 'Certified True & Correct Copy' without having to send documents for your signature as well as filing documents with the Registrar of Companies. There is no charge for providing this service & the position holds no voting rights or control within the Company.

18. **Trade and Business Licence:**

If BCSL is making application for the company's Trade and Business Licence please advise if you wish BCSL to also prepare the company's Trade and Business Licence renewal applications once the licence has been approved. **YES / NO**

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Signature

19. Bank account support services:

If the company is making application for a corporate bank account please advise the name of the Bank and authorised signatories so that details may be included in the incorporation documents:

Name of Bank:

Signatories:
Specifying if signatures are ALONE or JOINT

Purpose of account.....
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20. Please provide the means by which you were referred to BCSL:

- Internet search engine (name)
- Media (name)
- Current BCSL client (name)
- Other (please specify)

21. Persons authorised to give instructions:

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22. Special notes:

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PLEASE NOTE that the following be returned with this Questionnaire:

- ✓ Standard Terms and Conditions
- ✓ Confidential Due Diligence Questionnaire together with all references as requested.
- ✓ Funds for incorporation
- ✓ Funds for first year maintenance if company is being maintained by BCSL.
- ✓ Affidavit for Source of Income
- ✓ Affidavit for Tax Advice (US Citizens only)

INDEMNITY - IMPORTANT - PLEASE READ BEFORE SIGNING

BCSL performs the services of incorporating Cayman companies for clients who have taken a decision to incorporate a Cayman Islands company. We do not provide legal or tax advice on the benefits or otherwise of incorporating companies and would recommend that you seek local legal counsel regarding these matters. In consideration for BCSL undertaking to incorporate this company using their standard Memorandum and Articles of Association for this type of company and for providing the registered office of the company if required, the customer hereby undertakes and agrees to indemnify BCSL or any shareholder, director, officer or employee of BCSL and to hold them harmless and to keep them indemnified and held harmless for all actions, suits, proceedings, claims, demands, costs and expenses whatsoever which may be taken or made against BCSL or any shareholder, director, officer or employee of BCSL or which may be incurred or become payable by BCSL or any shareholder, director, officer or employees in respect of or arising out of or in consequence of any decision or act made by BCSL in relation to the incorporation, maintenance, and / or administration of the company.

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Signature of each Director and / or beneficial owner

Date: